

## Bearberry Community Arts/Crafts/Garage Sale

hosted by the Bearberry Wapitana Society

**May 11<sup>th</sup>, 2019 from 10:00am to 3:00pm**

at the Bearberry Community Hall

### Exhibitor Agreement

Please complete this form and return either by

- mail to Bearberry Wapitana Society Box 42, Site 1, RR 2 Sundre, AB T0M 1X0 or
- email to Denise Robinson [denisearobinson@hotmail.com](mailto:denisearobinson@hotmail.com)

### Registration Information

Please print clearly in pen.

Exhibitor Name: \_\_\_\_\_

Company Name (state product or service): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ I can be reached at this number on the day of the event? **Yes | No**

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Special requirements? \_\_\_\_\_

How did you hear about this event? \_\_\_\_\_

Price per table incl. GST	Rental Fee	Total Cost
1 x 6' table	\$10.00	
2 x 6' tables	\$15.00	
I will bring my own table (please include size and shape information so we can include in our layout)	\$10.00 to \$15.00 depending on size	
<b>TOTAL OWING – payable on day of sale in cash</b>		

By signing this Exhibitor Agreement, the Exhibitor acknowledges and agrees that they have read, understood, agreed to and will abide by the Bearberry Community Art Sale/Garage Sale and Kid's Clothing Exchange Rules (NEXT PAGE).

Name (please print): \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Bearberry Community Art Sale/Garage Sale Rules

Thank you for your interest in being a vendor at the 2019 Bearberry Community Art Sale/Garage Sale on Saturday, May 11<sup>th</sup>, 2019 from 10:00am to 3:00pm at the Bearberry Community Hall.

### Set-Up

- Vendors may arrive anytime between 9:00 am and 10:00 am on the day of the sale to set up your table. All tables provided by us will be 6 feet long. If you would like to bring your own table, please contact us for details about the size and shape of the table so we can include it in our planning.
- Table set-up and unloading should be completed no later than 9:45 am.
- Table clothes/coverings will NOT be provided. Please bring your own.
- 2 Chairs will be available behind your table.
- Most stock will need to be stored under your table as space behind the tables will be limited.
- Any large or heavy items must be stored on your trailer and not brought into the hall.

### Parking

- Vendors may park in the Community Center parking lot near the door ONLY DURING SET-UP and CLEANUP so you can unload and reload your products and supplies.
- Vendors must then move their vehicles and park in front of the fence or in front of the Heritage Art Center/Barn to make room for craft fair customers.

### Admission/Concession

- The Hall will be open to the public from 10:00 am to 3:00 p.m.
- Admission is free to all customers.
- There will be a concession with food and drinks available at reasonable prices for both customers and vendors. All proceeds of the concession will go to the Adams Army Charitable Foundation.

### Advertising

- We have advertised on our website (<http://bearberrycommunity.com/events/>) as well as in the Sundre On the Go, the Mountainview Gazette, and via posters throughout the area to help get the word out. The sign on the Community Hall will be updated at the end of April. We will also be putting up a few posters around the community. Please assist us by directing your customers to our website, posting about it on Facebook or by word of mouth.

### Clean-Up

- You can begin take-down at 3:00pm. Please do not begin taking things down before the sale time to the public has ended. All take-down must be completed by 5:30pm
- You may move your car back into the Community Hall parking lot during that time for easier loading.
- **All items you brought to the sale must be taken with you at the end of the sale.** We do not have any garbage disposal facilities.